

PORT CREDIT FIGURE SKATING CLUB ANNUAL GENERAL MEETING NOVEMBER 1, 2024

The Annual General Meeting of the Port Credit Figure Skating Club was held on Friday, November 1st in person in the Credit Room at the Port Credit Arena and virtually via Zoom.

QUOROM was established for the 2023-2024 season with 10% of registered members present either in person or virtually.

The Annual General Meeting was called to order at 7:40 pm.

Elizabeth Stewart-Molnar opened the meeting and welcomed everyone in attendance either in person or by Zoom. Elizabeth thanked everyone for attending.

MINUTES of last year's AGM held on October 21, 2023 were posted previously to enable members to read and review. Members were given the opportunity to comment or question. There was also a Minute Book and Report Book available at the meeting for members to peruse at their convenience.

It was moved by Gayle Ricketts, Seconded by Jennifer Bremner to accept the minutes of the October 21, 2023 Annual General Meeting. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**.

CONFIRMATION OF ACTIONS TAKEN BY THE PORT CREDIT FIGURE SKATING CLUB BOARD OF DIRECTORS

A motion was moved by Gayle Ricketts and seconded by Laura Kutisker-Jacobson to ratify all actions made this past year by the Board of Directors on behalf of Port Credit Figure Skating Club. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**.

Elizabeth Stewart-Molnar, on behalf of the Board of Directors, thanked the Coaches, Volunteers and Members for their work toward making this a very successful year. Anna Komisarenko, Treasurer, read a synopsis of her draft report into the minutes. It was moved by Anna and Seconded by Heather Koziol to accept the report as presented. The voting was completed in person and by Zoom and with all being in favour and none opposed, the motion **CARRIED**

All reports and Minutes of the Annual General Meeting of November 1, 2024, can be found in binders at the desk at the front of the room.

All reports and the Minutes of this meeting will be posted to the Club's website within a few days.

Election of Board of Directors for 2024-2025

Candidates nominated for election to the 2024-2025 Board of Directors

Calvin Chow	Siobhan Crawley	Mary Harrington
Meghan Harrington	Michael Hollingsworth	Heather Koziol
Sarah Rowsell	Sally Shen	Julia MacLeod
Ross Kutisker-Jacobson	Anna Komisarenko	Annastasia Kononenko
Past President:	Elizabeth Stewart Molnar	(appointed position)

It was moved by Elizabeth Stewart-Molnar and Seconded by Gayle Ricketts to accept the slate of nominees as presented. There being no election, a vote was not necessary as all nominees were acclaimed. Since all were in favour and none opposed, the motion **CARRIED**

Other Business: Elizabeth announced a program that PCFSC is taking on to help the City of Mississauga celebrate their 50th Anniversary. We will have a basket at the Canskate table to collect mittens and gloves for both adults and children which will be donated to the local foodbank, The Compass.

> In addition, we will be selling Weeknight Dinners from Epicure -5 Meal solutions and a dessert to make anyone a mealtime hero. The fundraiser collection sells for \$25. and with each kit sold, our Club will make 40% (\$10. Per kit) which will also be donated to The Compass foodbank. These kits would also make great hostess gifts.

Adjournment: It was moved by Elizabeth Stewart-Molnar that the Annual General Meeting of the Port Credit Figure Skating Club be adjourned. All in favour, **CARRIED.**

PORT CREDIT FIGURE SKATING CLUB

ANNUAL GENERAL MEETING REPORTS

2023 – 2024

VICE-PRESIDENT ADMINISTRATIVE REPORT

As VP Admin my job is to help with the day to day running of the club. My role includes many things but the most important is the communication with the members and potential members. I answer all phone calls and emails sent to the club. This can be a very time-consuming role especially starting in August all the way through until end of February. The bulk of the inquiries are about PreCan and Canskate. It is so important that these calls and emails get answered as quickly as possible as they are all potential new members and stakeholders in our club. They are the future of Port Credit FSC. I want to thank my fellow board members for helping to make this a great year. I move that this report be accepted into the minutes as read.

This report is submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.

VICE-PRESIDENT TECHNICAL REPORT

As VP Technical, my main role is to support the President in their absence. This Board decided to once again have the 2 VP's share the duties until a member was ready to take the reins. Siobhan and I have Co-Chaired and tried to help and lead the other members of the Board. It is an extremely talented and hardworking group on the Board this past year. They have done a fabulous job.

Thank you also to all the families who volunteered and skaters who were Program Assistants. This group has worked so hard to keep the club running efficiently. Thank you all.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as presented.

SECRETARY'S REPORT

It was my pleasure to once again accept the role of Secretary for the past season. Minutes were taken and distributed to Board Members every month. The meetings were usually held the second Monday of the month and were all held via Zoom.

Thank you to all Board Members who provided me with notes and reports prior to each meeting. This was very helpful.

All reports and minutes can be found in the binders that I've provided.

This report is submitted by Mary Harrington. I move that this report be accepted into the minutes as submitted.

TREASURER'S REPORT AND FINANCIAL STATEMENTS

In 2023-24, club continued to grow and increased revenues in all categories.

2023-2024 financial statements were prepared by external bookkeeper.

We successfully passed audit for 2022-2023 FY and are now in the process of audit for 2023-2024 FY, which will allow us to continue collecting lottery revenues and subsidize the cost of ice.

Our expenses slightly declined during year 2023-24 due to the past year being "no carnival year".

We continue working on streamlining our operations and implementing additional controls to ensure compliance with regulatory environment.

This past year, Club did not apply for any grants as we were able to facilitate all our expenditures by own revenues.

We continue to carry over significant account balances to meet Skate Canada requirement to maintain reserves equivalent of one year of operating expenses.

I would like to thank the Board members, coaches, and volunteers for their time and dedication

to the Club. It has been a busy but successful year.

This report is submitted by Anna Komissarenko. I move that this report be accepted into the minutes as presented.

Balance Sheet

As of June 30, 2024

13,219.99
0.00
1,582.96
316,136.88 0.00
\$330,939.83
\$330,838.63
0.00
0.00
11,642.25
0.00
11.642.25
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0.00
0.00
\$11,642.25
0.00
0.00
6,899.53
0.00
0.00
0.00
\$349,481.61
\$349,481.61
38,001.46
\$38,001.46
14,495.00
0.00
0.00
0.00
0.00
0.00
18,774.52
0.00

Accrual Basis Wednesday, October 30, 2024 12:25 PM GMT-04:00

Balance Sheet

As of June 30, 2024

	TOTAL
Non-current Liabilities	
2300 Deferred Revenue	0.00
2305 Deferred Revenue - Gift Cards	18,235.61
2315 Deferred Revenue - Summer Skating	7,115.00
2320 Deferred Carnival Donations	0.00
2321 Deferred Carnival Advertisement Revenue	0.00
Total 2300 Deferred Revenue	25,350.61
2350 Deferred Grant Revenue	0.00
2351 Deferred Grant Revenue - Trillium Grant	0.00
Total 2350 Deferred Grant Revenue	0.00
Total Non-current Liabilities	\$25,350.61
Total Liabilities	\$96,621.55
Equity	
3990 Opening Bal Equity	0.00
Retained Earnings	208,414.19
Profit for the year	44,445.83
Total Equity	\$252,860.02
otal Liabilities and Equity	\$349,481.61

Accrual Basis Wednesday, October 30, 2024 12:25 PM GMT-04:00

Profit and Loss

July 2023 - June 2024

	TOTAL
INCOME	
4100 Bingo Income	25,890.64
4300 COMPETITIONS/SKATER DEVELOPMENT	615.00
4400 Donations	-500.00
4500 Fundraising and Miscellaneous Income	
4620 Misc. Income	4,545.00
Total 4500 Fundraising and Miscellaneous Income	4,545.00
4610 Guest Skater Fees	6,160.00
4700 REGISTRATION FEES	20,041.75
4703 CanSkate	180,670.08
4714 JuniorDevelopment	12,344.78
4715 Off loe training	7,889.00
4717 Unsolicited Fees	1,800.00
4718 Adult	7,632.29
4719 Skate Canada & Admin Fee	36,936.90
4720 Learn to Figure Skate	20,077.18
4750 Summer	5,426.00
4756 Introduction to Development	9,200.76
4760 Star Skate Registration	117,386.69
Total 4700 REGISTRATION FEES	419,405.43
4800 TEST DAY FEES	3,254.00
4850 loe Precise (precision)	11,642.25
Total Income	\$471,012.32
GROSS PROFIT	\$471,012.32
EXPENSES	
6000 Admin. Personnel	810.27
6005 ADMINISTRATION	
6050 Misc. Exp	318.36
6055 Office Expenses	1,676.24
6065 Computer	40.00
6080 Web Site	4,947.57
Total 6005 ADMINISTRATION	6,982.17
6010 Accounting Services	20,660.70
6100 Advertising	680.01
6200 BINGO EXPENSE	1,230.00
6211 Bingo Administration	2,703.00
Total 6200 BINGO EXPENSE	3,933.00
6600 COACHING FEES	
6601 Canskate	52,732.28
6605 Administration	2,100.00
Total 6601 Canskate	54,832.28
	750.00
	12,100.74
	2,708.31
	15,509.61
	54,8 7 12,10 2,70

Accrual Basis Wednesday, October 30, 2024 12:26 PM GMT-04:00

Profit and Loss

July 2023 - June 2024

	TOTAL
6608 StarSkate	44.77
6611 Learn to Figure Skate	4,203.60
Total 6600 COACHING FEES	90,149.31
6700 Insurance	
6710 Board Insurance	0.00
Total 6700 Insurance	0.00
6800 Interest and Bank Charges	2.00
6810 Bank Charges	0.00
6820 Credit Card Fees	11,296.34
Total 6800 Interest and Bank Charges	11,298.34
6870 Equipment Purchases	403.09
7000 ICE	0.00
7008 loe Rental	222,525.89
7019 Off Ice Room Rental	15,302.54
Total 7000 ICE	237,828.43
7200 REGISTRATION Postage & Programs	
7205 Postage	34.57
Total 7200 REGISTRATION Postage & Programs	34.57
7250 Annual General Meeting / Awards Banquet	98.48
7300 SKATE CANADA FEES	333.40
7320 Low Test Day	46.30
7330 Registrations	38,715.09
7345 Test Fee	1,321.70
7350 Assessment fees	69.01
Total 7300 SKATE CANADA FEES	40,485.50
7400 SKATER DEVELOPMENT	
7420 Medals	680.26
Total 7400 SKATER DEVELOPMENT	680.26
7450 Snowflake Expense	
7456 Gifts	25.00
Total 7450 Snowflake Expense	25.00
7600 Off-Ice Equipment Expenses	6.428.66
Total Expenses	\$420,497.79
OTHER EXPENSES	
7651 Bad Debts expense	6.068.70
Total Other Expenses	\$6,068.70
PROFIT	\$44,445.83
I INVERT	444 ,44J.03

REGISTRAR'S REPORT

Registration Year	Number of Members
2023 / 2024	623
2022 / 2023	635
2021 / 2022	634**
2020 / 2021	131*
2019 / 2020	720
2018 / 2019	468
* 00///0 // / //	

Total Membership Registered in Programs:

* COVID Year starting March 9, 2020

** COVID Year with September 2021 Re-Opening. No skating January 2022 due to COVID Closure

JumpStart

0

0

0

0

0

0

2

8

0

18

30

21

18

N/A

18 *

Registration Year Adult / Teen CanSkate StarSkate Jr Dev Winter 2024 369 17 11 110 Fall 2023 298 16 Winter 2023 309 25 131 17 Fall 2022 301 17 Winter 2022 274 20

125

86

122

Total Number of Registrants in Programs:

Fall 2021

2020-2021

2019-2020

2018-2019339993023*Teen/Adult program was capped to be lower this season.

306

75**

580

**Includes LTFS/Hockey Skills Programs- All closed due to COVID-19.

Total Number of Registrants in Spring and Summer Programs:

Registration Year	Spring Session	Summer Session
2024	74	32
2023	90	42
2022	113	37
2021	N/A	25
2020	N/A	N/A
2019	126*	23
2018	112	32

• LTFS and StarSkate Programs only

* New CanSkate program for Spring Skating 2019

Total Number of Guest Products:

Registration Year	Guest Skating Passes
2023-2024	82
2022-2023	245
2021-2022	129
2020-2021	N/A*
2019-2020	109
2018-2019	88

*No Guest Skating due to COVID -19 Restrictions.

Total Number of Non-Resident Skaters:

Registration Year	Non-Resident Skaters
2023-2024	32
2022-2023	23
2021-2022	35
2020-2021	2

Programming highlights:

- 28 skaters participated in extra March Break Ice
- 35 skaters participated in a Competition Simulation
- 28 skaters participated in extra December Break Ice
- StarSkate Level skaters provided 547 hours of volunteer time to the club to assist with CanSkate

COMMUNICATIONS CHAIR REPORT

I am pleased to present my report as Communications Chair for the Port Credit Skating Club, where my primary goal has been to ensure that our members stay well-informed and connected.

Throughout the year, I have prioritized clear, timely, and targeted communications across multiple channels, including regular emails and an active presence on social media platforms. This multifaceted approach has allowed us to keep members up to date with essential information, announcements, event details, and any changes to schedules in real-time.

This year, we introduced a monthly newsletter distributed at the beginning of each month to enhance engagement with families. The newsletter provides a consolidated view of important dates, upcoming events, and other club highlights, ensuring that everyone has easy access to what's happening at the club and can plan accordingly.

In addition, we have continued to maintain a dynamic presence on Facebook and Instagram. I encourage all members to follow these platforms to stay connected and engage with our latest club news, photos, and event updates.

Thank you for the opportunity to serve as Communications Chair. I remain dedicated to fostering effective communication within the club and respectfully submit this report for inclusion in the minutes.

This report is submitted by Sally Shen. I move that this report be accepted into the minutes as presented.

CANSKATE CHAIR REPORT

The CanSkate season for 2023-2024 commenced with enthusiasm and vibrancy. All CanSkate, PreCanSkate, Adult/Teen CanSkate, and Learn to Figure Skate (LTFS) sessions operated at full capacity. This uninterrupted year saw smooth operations across all sessions, garnering positive feedback from parents, guardians, and the skaters themselves.

I would like to acknowledge and extend our heartfelt gratitude to our exceptional Coaching Team for their unwavering commitment to delivering a safe and enjoyable program for our skaters. Their dedication and expertise were instrumental in ensuring the success of the CanSkate season.

We are deeply appreciative of our Program Assistants who generously volunteered their time and skills, contributing significantly to the success of the 2023-2024 CanSkate season. Their support and enthusiasm played a crucial role in the program's achievements.

Special thanks go out to our parent and guardian volunteers who helped run the CanSkate table and assisted on the ramps throughout the season. Their time and efforts helped keep everything running smoothly, allowing us to focus on delivering a fun and productive experience for our skaters.

I would like to extend many thanks to the Port Credit Skating Club Board for their invaluable assistance with our CanSkate table throughout the season. Their support facilitated the smooth execution of various aspects of the program.

In conclusion, the CanSkate program for the 2023-2024 season has been a resounding success. We are proud of the positive feedback received from both parents/guardians and skaters, and we attribute this achievement to the dedicated Coaching Team, the generous Program Assistants, and the support from the Port Credit Skating Club Board.

This report is submitted by Heather Koziol, CanSkate Chair. I hereby move that this report be accepted into the minutes as presented.

BINGO REPORT

We have now been at the new space for Delta Bingo at Rockwood Mall on Dixie Road for a little over a year. This is a great location which brings steady business. Our licence is up-to-date and bingo sessions from November until April 2025 are all covered. We are very lucky to have the volunteers in place to ensure we can secure this additional income which is essential to ensure that we can continue to keep the skating program costs down. There has also been additional advertising at the Hall installed with the Port Credit Skating Club logo which we hope brings more awareness to our club.

We look forward to increased attendance at the bingos which will further help our income. Bingo income for the year since our last AGM was \$27,581.16. As per our license, this money is used to pay a small portion of our ice bills.

This report is submitted by Anastassia Kononenko. I move that this report be accepted into the minutes as presented.

SKATER DEVELOPMENT CHAIR REPORT

The 2023 - 2024 season was another great season for the Port Credit FSC. The club sent 7 skaters to the Skate Ontario Championships, with those skaters securing 7 medals. Outside of Skate Ontario, we had one skater who represented Port Credit FSC and Skate Ontario at the Skate Canada Challenge event in the Pre-Novice Men's category. We also had 3 skaters (1 freeskater and 1 dance team) compete at the Skate Ontario Adult Provoncial Championships, bringing 2 gold medals home to Port Credit FSC! The club's off ice programming has continued to thrive and grow.

We look forward to watching the skaters progress this season with the help of our great coaching staff and the support of our membership, Board of Directors and their teammates.

This report is submitted by Meghan Harrington. I move that this report be accepted into the minutes as presented.

ASSESSMENT CHAIR REPORT

STAR 6+ Skaters

PCFSC held 5 Assessment Days from January 2024 to August 2024. A total of 75 assessments were completed. The success rate was 88%.

Date	Total Assessments	Total Pass	Total Retry
January 11, 2024	3	3	0
March 5, 2024	29	26	3
May 9, 2024	18	12	6
June 6, 2024	18	17	1
August 13, 2024	7	7	0

STAR 1-5 Skaters

113 STAR 1-5 assessments completed Coach Assessors were captured from October 2023 to August 2024 with a success rate of 100%.

This report is submitted by Julia Macleod. I move that this report be accepted into the minutes as presented.

COMPETITION REPORT

What a terrific competition season for our club. In the 2023/2024 season. All our skaters showed real grit, determination, and competitiveness but more than anything they had fun. Aside from the Skate Ontario Taylor Swift Concert event enrolment system it was a very successful season. No less than 7 of our skaters (Lincoln Clarke, Fredd Zhang, Isla Koziol, Constantina Mamas, Trissa Zhang, Chia-Yu Ou and Stella Bremner) competed at the Skate Ontario Provincial Championships in 13 different events in which we had 6 medallists with Lincoln securing a Gold in in the Gold Artistic event. Lincoln also had the honour of returning to the Skate Canada Challenge in which he competed in the Pre-Novice Men's division.

Our adult skaters carried the banner for our club with pride and we had 3 provincial champions at the Skate Ontario Adult championships. Daric Shi took Gold in the Artistic Gold Men's event while Gwendolyn Eadie and Aaron Springfield secured Gold in the Elite Dance couples.

As a club one of the best features of our competitors is the sportsmanship they show to others and the team spirit they embody when competing together. This was highlighted when as a club we beat out at least 2 dozen other American and Canadian clubs to come first overall at the Spring Skate Festival in Cheektowaga hosted by the Skating Club of Western New York. While war cries need a little work it was a terrific event in which every skater and our club truly shone.

This report is submitted by Ross Kutisker-Jacobson. I move that this report be accepted into the minutes as presented.

PRO LIAISON CHAIR REPORT

Port Credit is in the very enviable position of having a very dedicated and committed professional staff. I would like to take this opportunity to thank them all for their extraordinary work. They have been so supportive and flexible which kept our programs running and among the best available. We wish our CanSkate coaches who left for university, the best of luck in their studies and wholeheartedly welcome the new members to our professional staff.

This year we had to say a very fond farewell to one of our long-term skating coaches, Jenny Flleming. We wish her all the very best and hope she'll be back to visit often.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as presented.

COACHES REPRESENTATIVE REPORT (2023-2024)

We were fortunate to have some of our older skaters complete the Canskate course and join our Canskate coaching team.

Our club hosted a simulation for our Starskaters in November, and it was a great success. Our newer coaches had the opportunity to act as evaluators and assist in running the Star 1 simulation. The coaches have indicated that they would like to have simulations more than once a year.

This past spring we were able to return to the Cheektowaga Skating competition for a weekend of fun and competition which was full of wonderful memories for our skaters and their families.

We want to thank Jenny Fleming for her dedication to the club. She was a skater with the club starting in Pre Canskate and eventually graduated to coaching with us for many years. The coaches are sad to see her go but we wish her well as she begins a new adventure.

This report is submitted by Sarah Rowsell. I move that this report be accepted into the minutes as presented.

ICE CHAIR REPORT

Port Credit FSC ice allocation for the 2023/2024 season was at Port Credit Arena for Fall and Winter. Spring and Summer was at Erin Mills Twin Rinks. Our allocation is based on numbers in each level. This is why it is so important to keep our membership numbers where they are. Our dryland training was back at Port Credit Arena as the Library renovations were completed and the library moved back into their own facility. We increased the number of hours/weeks that we contract for Spring and Summer ice. We had an off-ice program in the Spring and Summer at Erin Mills Arena. It was a pleasure serving on the 2023/2024 Board of Directors. I would like to thank my fellow board members and the coaching team of Port Credit FSC for making it a successful year.

This report is submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.

Canskate Award 2023-2024

Award	Nomination
Pre-Can Sunday	Amelia Cloutier
Canskate Sunday	Thea Ma
	Sofie Gould
Pre-Can Tuesday	
	Abigail Naylor
Canskate Tuesday	Sonia Hernandez
	Yustyna Vityuk
Pre Canskate-Thursday	Nora Ricketts
	Ryan Lowe
Canskate Thursday	Giancarlo Fiorilli
	Selena Carvalho
Friday Pre-Can	Mukun Liu
Friday Canskate	Jerry Zhang (purple)
	Daryna Vityuk
	Nylah Botembe

StarSkate Award 2023-2024

Award	Nomination
Most Improved JD	Amelia Chen-Helmet removed helmet; competed Star 1; competing a solo in US competition
Most Improved LTFS	Nevaeh Matthew-begin basic jumps, nice spirals, increase confidence
Most Improved Intro to Dev	Ava Rose Carreiro-moved quickly from LTFS; Helmet off, waltz, salchow, toe loop and beginning to learn loop
Most Improved Development (Star 1-2)	Clarisa Piperni- started in spring with helmet and has now passed Star 2 tests; competed in multiple competitions
Most Improved Pre-Competitive (Star 3 - 4)	Madeleine Dobbin- landed axel in one year, has a camel spin, and performs without hesitation
Most Improved Senior (Star 5 plus)	Stella Brenmer- more consistent double jumps; work ethic improved; personal best in Star 7
Mary Elliot Citizenship Award	Kate Skleryk- worked every Thursday on Canskate with one of our skaters with ASD
Siobhan Crawley PA Award	Saveliy Kromskoy-volunteered 3 times a week for a total of 95 hours this year. He took responsibility to complete his job each month and assisted when people were absent.
Wally Distelmeyer – Competitive	Isla Koziol- Pre-Juvenile U13
award of merit	Fredd Zhang- Pre-Juvenile U13
	Lincoln Clarke- Pre-Novice Men
	Chia-Yu Ou- Novice Ladies
Bette Distelmeyer Competitive Award for best placement	Isla Koziol

Elizabeth Stewart Molner	Isla Koziol- Star 5 Artistic, Star 7 O12; Pre-Juv U 13
Provincial Championship award for those who went to Provincial	
	Fredd Zhang- Star 7 Artistic, Star 7 O12; Pre Juv U13
	Stella Bremner- Star 7 Artistic
	Trissa Zhang- Star 9 Artistic
	Constantina Mamas- Start 9 Artistic
	Lincoln Clarke- Gold Artistic, Pre-Novice Men
	Chia-yu Ou- Gold Artistic, Novice Ladies
Isabel Fedoseff Award for most improved Artistic	Alice Bat- almost qualified first time in Star 5 Qualifying; increase speed and flow; more emotion on the ice
Gold Test Awards	<u>Freeskate</u>
	Isla Koziol
	Chia-yu Ou
	<u>Dance</u>
	Ezra Wallace
	Artistic
	Lincoln Clarke
	Masha Usyk
	Lincoln Clarke