

# PORT CREDIT FIGURE SKATING CLUB

## ANNUAL GENERAL MEETING

**June 6, 2025**

The Annual General Meeting of the Port Credit Figure Skating Club was held on Friday, June 6<sup>th</sup>, 2025, in person in the Port Credit Ball Room at the Waterside Inn, Port Credit.

QUORUM was established for the 2024-2025 season AGM with 10% of registered members present.

The Annual General Meeting was called to order at 6:45 pm.

Siobhan Crawley, VP Admin opened the meeting and welcomed everyone in attendance and thanked everyone for attending. At this time, Siobhan made the following remarks:

*I am Siobhan Crawley, and I am the VP Admin, Ice Chair and this year the Co-Chair with Elizabeth Stewart Molnar of the Biannual Ice show.*

*PCSC had another busy, successful and fun filled year.*

*I'll just mention some of the highlights.*

*The City of Mississauga asked all affiliated groups to do something to celebrate their 50th anniversary.*

*We decided to do a Mitten Tree.*

*We collected over 400 pairs of Mittens and gloves which we donated to the Compass in Port Credit. The children's sizes were sent to Armor House Women's shelter.*

*We ran 2 competition simulations to help our skaters prepare for competitions. This gave our skaters the extra experience needed.*

*We had a very busy and successful competition season with skaters representing PCFSC at many competitions. We are very proud of all of them.*

*Of course, the highlight of the year was our Biannual Ice Show "If the Show Fits".*

*I would like to thank and acknowledge our Volunteer Board of Directors, our extremely talented and dedicated coaches, our PA's and all who volunteered this past season. It was one of the best yet.*

MINUTES of last year's AGM held on November 1, 2024, were posted previously to enable members to read and review. Members were given the opportunity to comment or question. There was also a Minute Book and Report Book available at the meeting for members to peruse at their convenience.

It was moved by Jen Bremner, seconded by Michael Hollingsworth to accept the minutes of the November 1, 2024, Annual General Meeting. The voting was completed and with all being in favour and none opposed, the motion **CARRIED**.

## CONFIRMATION OF ACTIONS TAKEN BY THE PORT CREDIT FIGURE SKATING CLUB BOARD OF DIRECTORS

A motion was moved by Michael Hollingsworth and seconded by Heather Koziol to ratify all actions made this past year by the Board of Directors on behalf of Port Credit Figure Skating Club. The voting was completed and with all being in favour and none opposed, the motion **CARRIED**.

Siobhan, on behalf of the Board of Directors, once again thanked the Coaches, Volunteers and Members for their work toward making this a very successful year

Anna Komisarenko, Treasurer, read a synopsis of her draft report into the minutes. It was moved by Anna and Seconded by Heather Koziol to accept the report as presented. The voting was completed and with all being in favour and none opposed, the motion **CARRIED**

All reports and Minutes of the Annual General Meeting of November 1, 2024, can be found in binders at the desk at the front of the room.

All reports and the Minutes of this meeting will be posted to the Club's website within a few days.

Election of Board of Directors for 2025-2026

Candidates nominated for election to the 2025-2026 Board of Directors

Siobhan Crawley	Mary Harrington	Michael Hollingsworth
Meghan Harrington	Heather Koziol	Sarah Rowsell
Sally Shen	Julia MacLeod	Anastassia Kononenko
Ross Kutisker-Jacobson	Anna Komisarenko	
Ashley Pipperti	Lori Dobbin	

Past President: Elizabeth Stewart Molnar (appointed position)

It was moved by Jen Bremner and Seconded by Michael Hollingsworth to accept the slate of nominees as presented. There being no election, a vote was not necessary as all nominees were acclaimed. Since all were in favour and none opposed, the motion **CARRIED**

### **At this time, Siobhan made the following remarks:**

*Elizabeth Stewart Molnar couldn't be here today as she is out of town.  
Elizabeth has served on the PCFSC Board of Directors for 25 yrs and has taken on many roles including President.  
She is stepping back from her role as VP Tech but will continue as Past President and Adviser.  
She has seen the club through many good times and also some trying times but has always kept us all inspired with her sense of humour and dedication.  
For example, she put together 2,400 costume pieces for this past ice show.  
There are no other words but "Thank you."*

Other Business: There was no other business.

**Adjournment:** It was moved by Ross Kutisker-Jacobson that the 2025 Annual General Meeting of the Port Credit Figure Skating Club be adjourned.

All in favour: **CARRIED**

# **PORT CREDIT FIGURE SKATING CLUB**

## **ANNUAL GENERAL MEETING REPORTS**

### **2024 – 2025**

#### **VICE-PRESIDENT ADMINISTRATIVE REPORT**

As VP Admin, my job is to help with the day to day running of the club.

My role includes many things but the most important is the communication with the members and potential members. I answer all phone calls and emails sent to the club. This can be a very time-consuming role especially starting in August all the way through until end of February. The bulk of the inquiries are about Precan and Canskate. It is so important that these calls and emails get answered as quickly as possible as they are all potential new members and stakeholders in our club. They are the future of Port Credit FSC

Thanks to Sarah, Meghan and Michael for lending a hand in answering some of these enquiries so readily.

Many thanks to my fellow board members for helping to make 2024/25 such a successful season.

This report is submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.

#### **VICE-PRESIDENT TECHNICAL REPORT**

Vice President, Technical report - as VP technical, my main role is to support the president in their absence. The board decided to once again have two VPs to share the duties until a member was ready to take the reins. Siobhan and I have co-chaired and tried to assist and lead the other members of the board. We have an extremely talented and hard-working group on our board again this year. It has been a real privilege to work with all of you and see you grow in these roles and as a part of the leading of this club. Port Credit members are very lucky to have had a group who worked so hard to keep this club running efficiently. I'd like to note that these volunteers work 12 months of the year. It includes the summer dealing with emails and phone calls and zoom meetings, often several times a month to plan and organize the upcoming season. They've done a fabulous job.

It has been my privilege to have been on the board with Port Credit for over 25 years. I am now at a point in my life that I am going to step down from day-to-day duties on the board. I will be past president until another fills that spot, and I'm always available for help and to volunteer as my heart will always belong to Port Credit. However, I will be a non-voting member of the board. I know I am leaving the board in excellent hands as we have the most fabulous group of board members and coaches. The friendships I have made here are very precious to me and will continue throughout my life.

Thank you all from the bottom of my heart. It truly has been a privilege learning and growing and being a part of this fabulous club.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as presented.

## **SECRETARY REPORT**

It was my pleasure to once again accept the role of Secretary for the past season. Agenda Items were collected from Board Members and sent out in preparation for the Board Meeting. Minutes were taken at the meeting and distributed to Board Members every month. The meetings were usually held the second Monday of the month and were all held via Zoom.

Thank you to all Board Members who provided me with notes and reports prior to each meeting. This was very helpful.

All reports and minutes can be found in the binders that I've provided.

This report is submitted by Mary Harrington. I move that this report be accepted into the minutes as presented.

## **REGISTRAR'S REPORT**

### Total Membership Registered in Programs:

Registration Year	Number of Members
2024 / 2025	662
2023 / 2024	623
2022 / 2023	635
2021 / 2022	634**
2020 / 2021	131*
2019 / 2020	720
2018 / 2019	468

\* COVID Year starting March 9, 2020

\*\* COVID Year with September 2021 Re-Opening. No skating January 2022 due to COVID Closure

Total Number of Registrants in Programs:

Registration Year	CanSkate	Adult / Teen	LTFS	Intro	Jr Dev	StarSkate	StarSkate 1 - 5
Winter 2025	418	16	20	14	16		80
Fall 2024	301	15					
Winter 2024	369	17			11	110	
Fall 2023	298	16					
Winter 2023	309	25			17	131	
Fall 2022	301	17					
Winter 2022	274	20			18	125	
Fall 2021	306	18					
2020-2021	75**	N/A			30	86	
2019-2020	580	18 *			21	122	
2018-2019	339	30			23	99	

\*Teen/Adult program was capped to be lower this season.

\*\*Includes LTFS/Hockey Skills Programs- All closed due to COVID-19.

Total Number of Registrants in Spring and Summer Programs:

- LTFS, JD, Intro and StarSkate Programs only

Registration Year	Spring Session	Summer Session
2025	77	-
2024	74	32
2023	90	42
2022	113	37
2021	N/A	25
2020	N/A	N/A
2019	126*	23
2018	112	32

\* New CanSkate program for Spring Skating 2019

Total Number of Guest Products:

Registration Year	Guest Skating Passes
2024-2025	68
2023-2024	82
2022-2023	245
2021-2022	129
2020-2021	N/A*
2019-2020	109
2018-2019	88

\*No Guest Skating due to COVID -19 Restrictions.

Total Number of Non-Resident Skaters:

Registration Year	Non-Resident Skaters
2024-2025	2
2023-2024	32
2022-2023	23
2021-2022	35
2020-2021	2

Programming highlights:

- 25 skaters participated in extra December Break Ice
- 18 skaters participated in extra March Break Ice
- 45 skaters participated in a Fall Competition Simulation
- 35 Skaters participated in a Winter Competition Simulation

Twenty-five StarSkate Level skaters provided 861.5 eligible hours of volunteer time to the club to assist with CanSkate. Five StarSkate Level skaters opted to use 95 eligible volunteer hours toward their High School Community Service Requirements.

This report is submitted by Michael Hollingsworth. I move that this report be accepted into the minutes as presented.

## **TREASURER'S REPORT AND FINANCIAL STATEMENTS**

Our fiscal year has not ended yet, therefore no financial statements have been produced yet. However, we are in line for a financially positive year end. We have successfully passed last year's audit. We continue exercising sound financial discipline and are in good track to pass this year's audit later this fall.

## **COMMUNICATIONS CHAIR REPORT**

I am pleased to present my report as Communications Chair for the Port Credit Skating Club. My primary goal this year has been to ensure that our skaters, families, and broader community stay well-informed, connected, and engaged through strategic and consistent communication. In addition to this, I have worked to support fellow Board members and coaches by assisting with timely notifications and important announcements. I have also focused on enhancing community awareness of our programs and achievements, helping to strengthen our club's positive presence and impact within the broader community.

Throughout the season, I prioritized clear, timely, and targeted messaging across multiple platforms, including regular email updates, and an active social media presence. This multifaceted approach allowed us to share key information—such as program schedules, club announcements, and special events—quickly and accessibly.

This year's communications focus centered on three key areas:

1. Promoting traffic and engagement around skating competitions and performances, highlighting the hard work and achievements of our skaters through results, videos, and photos.
2. Building excitement for the upcoming Ice Show 2025, with teasers, save-the-dates, and storytelling around rehearsals and preparations.
3. Fostering community care and connection, through special initiatives like the Mitten Tree, Epicure Week Night Dinner Boxes, and our celebration of Mississauga's 50th anniversary—with all proceeds from these events going to support The Compass Food Bank.

One of the highlights this year was the successful rollout of our monthly newsletter, sent at the beginning of each month. These newsletters offer a clear and consolidated information of important dates, upcoming events, and club highlights—helping families stay organized and connected throughout the season.

We also continued to strengthen our presence on Facebook and Instagram, which serve as vibrant platforms for celebrating our skaters and sharing club moments in real time. From competition results and behind-the-scenes photos to community initiatives and coach shoutouts, our content reflects the heart and spirit of Port Credit Figure Skating Club. Our Instagram following has grown steadily, with about 700 followers and strong engagement from members and the wider skating community.

These communications successes were made possible through close collaboration with fellow board members and our dedicated coaching team, whose input and partnership have been invaluable in keeping our messaging clear, timely, and aligned with club values.

As we look ahead, I remain committed to strengthening our communication strategy and using digital tools to showcase the joy and excellence of skating at PCFSC. Thank you for the opportunity to serve—it is a true privilege to help tell the story of this remarkable club.

This report is submitted by Sally Shen. I move that this report be accepted into the minutes as presented.

## **CANSKATE CHAIR REPORT**

### **CanSkate Season 2024–2025**

The 2024–2025 CanSkate season at the Port Credit Skating Club was another successful and engaging year for our skaters, families, and coaches. This report highlights key developments, successes, and expressions of gratitude for the efforts that made this season a strong one.

Our CanSkate, PreCanSkate, Adult/Teen CanSkate, and Learn to Figure Skate (LTFS) programs all ran at full capacity, with excellent attendance and engagement throughout the season. The energy at the rink was consistently positive, and the feedback we received from skaters and families reflected high satisfaction with the programming.

A sincere thank you goes out to our talented and dedicated Coaching Team. Their professionalism, enthusiasm, and commitment to creating a fun and safe environment for our skaters were at the heart of this year's success.

We are also incredibly grateful to our Program Assistants, whose time and effort contributed greatly to the smooth delivery of each session. Their support helped maintain a positive atmosphere and made a lasting impression on our young skaters.

Special thanks to the Port Credit Skating Club Board for their ongoing help with the CanSkate table and general support throughout the season. Their behind-the-scenes work played an important role in the program's continued success.

Overall, the 2024–2025 CanSkate season was a strong one, and we look forward to building on this momentum in the seasons to come.

This report is submitted by Heather Koziol. I move that this report be accepted into the minutes as presented.

## **BINGO REPORT / ICE SHOW SPONSORSHIP & ADVERTISING**

### **BINGO**

Our Delta Bingo location at Rockwood Mall on Dixie Road continues to bring in a steady profit. Our licence is up-to-date and bingo sessions from May until October 2025 are all covered. We are grateful to have volunteers in place to ensure we can have this additional source of income which is essential in keeping overall skating program costs down.

There was some concern that Bingo Income would decrease due to a new location opening this April nearby, however this should not be a permanent change and profit is expected to come back to normal after some time. The income from November 2024 to May 2025, since our last AGM, was \$16,901.70. As per our license, this money is used to pay a small portion of our ice bills.

### **ICE SHOW SPONSORS AND ADVERTISING**

We were very grateful to secure over \$4,000 in ice show sponsorship and advertising from the companies below:

1. Platinum - Cesario and Co
2. Gold - Wicker Park
3. Silver - MGA (Meadow Green Christian Academy)
4. Silver - MyWall

5. Bronze - Let it Shine Nail Studio
6. Bronze - The Wood Smoke Shack
7. Ad - Mirena's Fashions
8. Ad - FlexFit - Ana's contact
9. Ad - Molnar Paralegal Services
10. Ad - Brewing Brokers
11. Ad - Maker Market Collective

Thank you to all the parents, businesses and friends who made this happen. Your contributions helped us in making this event a success. We are truly grateful for your support.

This report is submitted by Anastassia Kononenko. I move that this report be accepted into the minutes as presented.

## **SKATER DEVELOPMENT CHAIR REPORT**

The 2024 - 2025 season was another great season for the Port Credit FSC.

The club sent 5 skaters to the Skate Ontario Provincial Championships, with those skaters securing 2 medals. We also had 3 skaters (1 free skate and 1 dance team) compete at the Skate Ontario Adult Provincial Championships, all bringing medals home to Port Credit FSC! Outside of Skate Ontario, we had one skater who represented Port Credit FSC and Skate Ontario at the Skate Canada Trophy event in the Novice Men's category.

Since this was Carnival year, it was very busy around the Club. The rehearsals went well and a lot was accomplished in a very short amount of time. Congratulations to all the skaters – you were awesome! The show was a great success. Thanks to all the coaches, volunteers, Board members and everyone else who helped in any way.

I'm pleased to report that The Club's off-ice programming has continued to thrive and grow. This season we were also pleased to bring back our club wear with great results. Our skaters are looking fabulous at practice, and at competitions with their beautiful new club competition jackets!

Lastly, we are so thrilled to be holding the end of year Banquet. This has been a project in the making and finally it has come to fruition with 139 members attending what we hope is to be a fantastic night full of laughter and memories that brings both skaters and parents together as a part of our wonderful skating family. Thank you to everyone who has helped make this happen - from the smallest of favours to the largest - it couldn't have happened without you!

We look forward to watching the skaters progress next season with the help of our great coaching staff and the support of our membership, Board of Directors, and their teammates. I would like to take this opportunity to highlight some of our outstanding performances and results.

Isla Koziol is the Juvenile Ladies Champion of Ontario. Isla secured this title with outstanding performances all season. As well, Trissa Zhang also attended the Skate Ontario Provincial Championships and placed 3rd in Star 8 Ladies. Lincoln Clarke qualified to compete at the Skate Canada Trophy Championship in Edmonton. Congratulations to all for representing the PCFSC and Skate Ontario so well!!

We'll be saying goodbye to some of our outstanding members as they move on to university or follow other paths. They are Stella Bremner, Lincoln Clarke, Constantina Mamas, Rita Lin and Mira Boubou. Congratulations – we will miss you and we thank you for being great ambassadors of our sport and our club.

This report is submitted by Meghan Harrington. I move that this report be accepted into the minutes as presented.

## **ASSESSMENT CHAIR REPORT**

### STAR 6+ Skaters

PCFSC held 2 Assessment Days from November 2024 to March 2025. A total of 32 assessments were completed. The success rate was 78%.

Date	Total Assessments	Total Pass	Total Retry
November 14, 2024	6	6	0
March 4, 2025	26	19	7

### STAR 1-5 Skaters

85 STAR 1-5 assessments completed Coach Assessors were captured from September 2024 to May 2025 with a success rate of 100%.

This report is submitted by Julia Macleod. I move that this report be accepted into the minutes as presented.

## **COMPETITION REPORT**

The Port Credit Skating Club enjoyed another wonderful year of competing. Skate Ontario even improved their entry system and while still not ideal it was certainly better than last year. Our skaters not only showed grit and determination when competing, but they showed fantastic team spirit which truly sets us apart from other clubs. We also got new swag this year, so everyone knew who the skaters and supporters were from Port Credit.

We are very proud of all our skaters but wanted to highlight a few. Well done to Lincoln Clarke for making it to the Skate Canada Trophy in Edmonton. Congratulations to all those who made it to the provincial championships, we had nine skaters in all competing which included Isla Koziol, Alice Bat, Constantina Mamas, Trissa Zhang, Stella Bremner, Ezra Wallace, Gwendolyn Eadie and Aaron Springford.

At the adult championships Ezra Wallace secured 1st place in the Silver Showcase and 3rd place in Silver Artistic while Gwendolyn Eadie and Aaron Springford secured 1st in both the Gold Free Dance and Elite Pattern Dance.

Then to cap off what was already an impressive set of results at the provincial championships in Stratford, Trissa Zhang secured 3rd place in Star 8 and Isla Koziol secured 1st place for Juvenile Women U14.

Once again well done to every one of our skaters, we wish you all the best for the off season and the best of luck next season when you take to the competition ice once again.

This report submitted by Ross Kutisker-Jacobson. I move that this report be accepted into the minutes as presented.

## **PRO LIAISON CHAIR REPORT**

Port Credit has a truly dedicated and committed professional staff. We are very lucky to have the coaches we have and are the envy of many clubs. They've been so supportive and flexible, which have kept our programs running and among the best available.

Their true talents and professionalism were on full display during our ice show. They are extraordinary and are a main part of why our show is the very best of any clubs presenting shows.

We wish our CanSkate coaches who are leaving for university and other endeavours, the very best of luck and wholeheartedly welcome the new members to our professional staff.

This report is submitted by Elizabeth Stewart-Molnar. I move that this report be accepted into the minutes as presented.

## **COACHES REPRESENTATIVE REPORT**

It is with great pride that I present this report on behalf of the coaching staff at the Port Credit Figure Skating Club (PCFSC). Over the past year, our team has worked diligently to provide high-quality instruction, foster a positive environment, and ensure the continued success of our programs.

One of the highlights of the year was our annual Ice Show, where our coaches showcased their exceptional creativity, dedication, and teamwork. Their commitment to choreographing, organizing, and guiding skaters through performances led to a truly memorable event. The hard work behind the scenes translated into a show that was not only enjoyable for the audience but also deeply rewarding for skaters, allowing them to shine and celebrate their progress.

Beyond the Ice Show, the coaching team demonstrated unwavering support for athletes throughout the season. Whether at training sessions, testing, or competitions, our coaches continued to foster a culture of collaboration and excellence. Their ability to work cohesively contributed to maintaining the high standards of PCFSC programs, ensuring every skater was encouraged, challenged, and given the tools to reach their full potential.

Looking ahead, the coaching staff remains committed to refining our programs, encouraging development, and nurturing a love for the sport within our club. Through continuous learning and teamwork, we aim to provide a strong foundation for all skaters and uphold the values that make PCFSC a standout organization.

We extend our gratitude to the executive team, volunteers, skaters, and families for their ongoing support. It is through our collective efforts that PCFSC continues to thrive, and we are excited for another successful year of skating, growth, and community.

This report submitted by Sarah Rowsell. I move that this report be accepted into the minutes as presented.

## **ICE CHAIR REPORT**

Port Credit FSC has the same ice allocation as in previous years. Approx 27 ½ hours of ice weekly. This allocation is based on numbers in each level. This is why it is so important to keep our membership numbers where they are.

We used the same hours for our dry land training in the Credit Room on Sunday and Wednesday evening. On Monday evening we have dryland training in the Credit Room and in the John Holland room.

Spring and summer ice was at Erin Mills Twin rinks instead of our usual Iceland as Iceland was closed for renovations. I am happy to report that this spring and summer we are back at Iceland.

This year we were able to book all the extra hours of ice that was needed to run our Ice Show which in the past has been a challenge.

This report submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.

## **ICE SHOW REPORT – *IF THE SHOE FITS* Report**

Producing a show such as “If the Shoe Fits” takes a lot of planning and hard work, but the resulting smiles on the faces of the skaters and parents makes it all worth while.

All of the board members who volunteered their time should be very proud of this accomplishment. We tapped our little red shoes together and with the combination of magic and work it all happened. To all of you I say Thank you.

There are some hidden magicians who volunteered many hours helping in the months leading up to the show. I cannot mention you all by name, but you know who you are.

Special thanks to Meghan Harrington, Sarah Rowsell for your dedication and untold hours of work. You made this one of the most magical memorable shows. We also must thank our amazing coaching staff your choreography was incredible.

We cannot forget Carolyn Lista and how she manages to get the props on and off the ice so seamlessly.

There are not enough words of thanks to Elizabeth Stewart Molnar. She not only created the most magically wonderful costumes for our skaters she took on so many other roles far too many to mention.

She put together approximately 2,400 costume pieces.

Port Credit Figure Skating Club ..... take a bow!

This report submitted by Siobhan Crawley. I move that this report be accepted into the minutes as presented.